

**Job Title: Vanderbilt Summer Academy (VSA) Summer Teaching Assistant****Location: Nashville, TN****Type: Non-Residential****About Vanderbilt Summer Academy:**

Housed within Programs for Talented Youth (PTY), a department within Peabody College, Vanderbilt Summer Academy (VSA) hosts around 500 academically gifted middle and high school students throughout 1, 2 or 3 week residential summer programs. VSA students join us from around the world to immerse themselves in academically accelerated coursework and a full pre-college residential experience.

**Job Description:**

Vanderbilt Summer Academy is a summer residential program for academically advanced students. Students typically score in the 95th percentile or higher on a nationally normed achievement test or cognitive test and spend between 1-3 weeks on campus, taking college-level classes taught by Professors, PhD students and content experts. The Teaching Assistant (TA) works with the instructor and VSA staff to ensure that students are appropriately challenged, supported and supervised during their time with the program. Standard hours are Monday-Friday, 7:55AM–4:10PM and Saturdays (Sessions 2 & 3), 8:55AM–12:30PM. During Sessions II & III, TAs assist with Airport Logistics during Check-in and Check-out as well as assists with supervising at least one weekend residential activity. Additional optional weekend hours supporting activities may also be available.

**Perks:**

Your summer includes:

- Making a difference through investing in the lives of advanced middle and high school students.
- Working on the campus of a nationally-known institution.
- Adding a unique experience to your resume.
- Joining a team of dedicated staff who are passionate about developing talent in gifted students.
- Competitive compensation with lunch included.

**Expectations:**

Within their wide array of duties and responsibilities, VSA Teaching Assistants manage four domains of responsibility:

1. Program Support – Supervise students, provide accountability to students and instructors for program schedules and policies, assist VSA staff on check-in and check-out days which may fall on weekend afternoons, adhere to and support compliance of program and university policies including the protection of minors, guidelines and regulations, and provide additional support as determined by administrative staff.
2. Logistical Support – Set up for labs and other classroom activities and other duties necessary to the smooth operations of the classroom.
3. Pedagogical Classroom Support – Assist with differentiated instruction, classroom management and engagement, work with the instructor to develop short teaching/breakout models as

appropriate, supervise study halls and labs as applicable. Teaching Assistants will also coordinate meetings with instructors prior to the program to help prepare for the class.

4. Student Support – Liaise with appropriate staff about students' socio-emotional and academic concerns.

### **Qualifications:**

Qualified applicants must hold a bachelor's degree by the time of employment. Current Master's or Ph.D. students preferred. Applicants both internal and external to Vanderbilt are welcome to express interest. We offer a variety of courses in the maths, sciences, and humanities, and so we seek applicants from a broad range of disciplines. Teaching experience and/or experience working with advanced students is a plus.

### **Program Dates and Times:**

- Online Training
- Onsite Training: TBA\*
- 3 Sessions operating June-July
  - Session I: June 7-12
  - Session II: June 14-26
  - Session III: July 6-25\*
- Standard hours are Monday-Friday, 7:55AM–4:10PM and Saturdays (Sessions 2 & 3), 8:55AM–12:30PM.
- During Sessions II & III, TAs assist with Airport Logistics during Check-in and Check-out as well as assists with supervising at least one weekend residential activity.

\* TAs may work one or multiple sessions. Preference will be given to applicants who are available for the entirety of the summer.

**More Information:** [Vanderbilt Summer Academy](#)

**Questions:** Mark Shivers, [mark.m.shivers@vanderbilt.edu](mailto:mark.m.shivers@vanderbilt.edu)

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